

**WILLOWS UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION**

**Regular Meeting – October 4, 2007**

**Regular Session 7:00 P.M.**

**Willows City Council Chambers**

**201 N. Lassen Street, Willows, CA 95988**

**MINUTES**

**1. CALL TO ORDER**

- 1.1 Roll Call – President Brott called the meeting to order at 7:02 p.m. Present: Mrs. Brott, Mr. Parisio, Mr. Thompson, and Mrs. Domenighini (arrived at 7:05 p.m.). Mrs. Ward was absent because she was attending the Performance Assessment Training for California Teachers, a requirement for her job at CSU, Chico.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute – The flag salute was led by Glenn County Board of Education member, Linda Miller.

**2. AGENDA/MINUTES**

- 2.1 Consider approval of Minutes for 9/06/07 – Mr. Thompson moved, seconded by Mr. Parisio, to approve the Minutes. The motion passed with 3 yes votes and 2 absent.
- 2.2 Consider approval of Agenda for 10/04/07 – Mr. Thompson moved, seconded by Mr. Parisio, to approve the Agenda. The motion passed with 3 yes votes and 2 absent.

**3. ITEMS FROM THE FLOOR**

None

**4. REPORTS**

- 4.1 Employee Associations – CSEA/WUTA No report
- 4.2 Principals

(WIS) – Mr. Sailsbery reported:

- Red Ribbon Week will be held October 22-26 and there were several fun and meaningful activities planned.
- They are half way through volleyball season. The 7<sup>th</sup> grade team is very good and the 8<sup>th</sup> grade team is having a lot of fun. There will be a volleyball tournament on October 20.
- Girls' Basketball tryouts are being held this week. They will be flopping the boys and girls seasons because this will give them the opportunity to schedule more games.
- Report cards will go out on October 29.
- They will be honoring the staff for getting an API score of 772 by taking a staff picture. They will have team tee shirts with "Team WIS 2006/07 (772)" on them. The teachers worked really hard and they wanted to show their appreciation for their dedication.

(WHS) – Mr. Sailsbery reported for Mr. Geivett:

- Fall sports will finish up the end of the month. On September 24 they random drug tested 50 student athletes. Mr. Thompson and his probation staff were thanked for their support.
- The CAHSEE will be given to juniors and seniors who haven't passed the test.
- The first quarter will end and report cards will go out on October 29.
- Alex Ballew, ASB President, reported the Homecoming Week was going well. (Mrs. Domenighini arrived at this point) There was more than 50% participation on duct tape day. They are making Spirit Boards for each class. There will be a closed campus tomorrow with a lot of fun activities planned.

(MUR) – Mrs. Twede reported:

- She thanked SPARK, PTO, and Kiwanis for the gorgeous new tables.
- The fourth grade classes went to Red Bluff for Fur Trapper day.
- The PTO is sponsoring a community book fair at the GCOE on October 6 and 7.
- Cookie dough sales begin on October 15.

- The annual Math-a-thon will be held on October 17. If the students meet their goal, the principal will do a special dance.
- October 15-19 is Fire Prevention Week.
- October 22 is the start of Red Ribbon Week.
- October 24 will be a minimum day for Murdock. Mr. Josh Kuersten will be giving a seminar on behavior techniques for the teachers.
- Murdock was selected to apply as a California Distinguished School because of their outstanding API scores.

(WCHS) Mr. Rutherglen reported:

- He gave copies of the school calendar for the month to Board Members.
- Mr. Rutherglen had been contacted by a former student, who was doing time in prison, that he would like the opportunity to speak to the students about staying in school and the evils of drugs and gangs.
- He thanked Mrs. Brott for attending the Back to School Night.
- The drug dogs from the Sheriff's department had visited the school and found no evidence of drugs. He thanked the Sheriff's department and Mr. Thompson with Probation.
- He and Mr. Sonberg will be attending BTSA workshops once a month. Mr. Rutherglen is the supervising teacher for Mr. Sonberg.
- The CAHSEE will be given next Tuesday and Wednesday.
- Mrs. Steele, school counselor, took 7 students to Butte College.
- The awards assembly will be held on Friday after the school break.

4.3 Director of Business Services – Mr. Bultema reported:

- The District's legal counsel recommended forming a committee to develop a lease agreement for the former District Office. That agreement will be presented to the Board for discussion and possible approval.
- Financial Crisis Management Assistance Team (FCMAT) will be reviewing the cafeteria services. They will check efficiency and the possibility of combining cafeteria services.
- Wednesday, October 24 at 7:00 p.m. will be the first budget meeting. Mr. Bultema wants to give everyone an opportunity for input. They will probably hold the meeting at WIS.

4.4 Director of Technology – Mr. Lillie reported:

- He attended a conference on the E-rate program. The federal government helps school districts fund technology in many areas.
- He is reviewing parent notification in case of a problem on the campus. He is looking into a technical solution to alert as many people as possible in a short period of time.
- He will be doing computer work in the classrooms during the October break.

4.5 Director of Transportation/Facilities Operations – Mrs. Taylor was attending a conference.

4.6 Director of Categorical Programs – Mrs. Perez had no report.

4.7 Superintendent – Dr. Olmos reported:

- The District is continuing with the Bond initiative. Dr. Olmos talked to the parents at all of the Back to School Nights and to all of the teachers at their meetings. He wants to get as much feedback as possible.
- Caldwell Flores and Winters will have an updated presentation in November.
- He thanked Mr. Thompson's probation staff for assisting in the drug testing. Everything went smoothly and they did a very professional job.
- Mr. Shively and Mr. Johnson reported to the Superintendent that their overnight field trip with the Opportunity and Community Day School students had been a tremendous success. They sent him pictures and hope to have a video presentation in the future.
- Mr. Bultema was on television last night reporting on the SELPA pay back and the budget cuts.
- He thanked the Murdock PTO for putting the new picnic tables together.
- He will be reading at 4:00 at the PTO sponsored Book Fair being held at the GCOE.
- He was very pleased Murdock was selected to apply as a California Distinguished School.

4.8 Governing Board Members reported:

- Mrs. Domenighini thought having the Back to School Nights in the same week was a good idea.
- Mrs. Brott attended all of the Back to School Nights. She thought the new procedure at WHS was a good one. She had the opportunity to visit many different classrooms. She enjoyed seeing Herkimer at the Homecoming. She participated in a field trip to Carriere Farms and

learned a lot. She was very impressed with the Christmas walnut trees. There are only 5 of them in California and they are all at Carriere's. (The walnut meat is a dark red color)

**5. CONSENT CALENDAR**

**A. GENERAL**

**B. EDUCATIONAL SERVICES**

1. Consider approval of Interdistrict transfer requests for Student #08-55 and Student #08-56 to attend school in another district for the 2007/08 school year.
2. Consider approval of list of students in concurrent enrollment at Butte College for Fall 2007:

Brandy Allred, ENGL 2	Kayla Arnold, MATH 26
Alex Ballew, ENG 2 & MATH 26	Brandon Boyd, MATH 26
Holly Brott, ENG 2	Jennifer Campell, ENGL 2, MATH 26
Will Clark, ENGL 2, MATH 26	Joey Freeman, ENGL 2, MATH 26
Lauren Guerra, ENGL 2, MATH 26	Mayra Hindibaugh, ENGL 2, MATH 26
Brooke Hofhenke, ENGL 2, MATH 26	Nathan Michaud, ENGL 2, MATH 26
Kong Moua, MATH 26	Lindsay Neuhart, ENGL 2
Courtney Perry, ENGL 2, MATH 26	Michelle Schleef, ENGL 2, MATH 26
Cathy Sivilay, ENGL 2, MATH 26	David Tooker, ENGL 2
Karlee Welsh, SPAN 1	

**C. HUMAN RESOURCES**

1. Ratify employment of Edward Barens as Instructional Aide I at Willows Elementary Community Day School.
2. Ratify employment of the following WIS Intervention Teachers:

Mike Tate	Dianna Abold	Lauren Albert
Cathy Fleming	Karen Furtado	Mark Huntley
Joyce Ksander	Dacia Lackey	Bill Shively
Christine Stewart	Amy Street	
3. Ratify employment of Billy Curtis Pope as Computer Lab Technician at Murdock.
4. Ratify employment of the following extra duty assignments at WHS:

Doug Bell – Young Farmers Advisor
Amanda Samons – FFA Advisor
Margaret Ansel – Newspaper
Marilyn Simlness – ASB Activities Director
Randy Prinz – Yearbook
Ellen Pastorino – Band/Choir Director
Teresa Woods – Academic Decathlon
5. Ratify employment of the following as Yard Duty Supervisors at Murdock:

Barbara Breuss, Anne Carroll, Debra Guzman, Julie Price, Laurin Tutsch, Carol Sprague (sub), Rose Mary Wampler (sub), Sallie Kormos (sub)
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6. Ratify employment of Summer Urrutia, Hillary Williams, and Shauna McDermitt as Intervention Teachers at Murdock.
7. Ratify employment of Chris Alves as Head Wrestling Coach, Elvira Sandoval as 7 “B” Girls Basketball Coach, Mark Olsen, Mike Fleming, and Mike Neleporitz as Intramural Flag Football Coaches, and Mike Fleming, and Mark Olsen as intramural soccer and volleyball Coaches at WIS.
8. Ratify employment of Nicole Figueroa as Substitute Yard Supervisor.
9. Ratify employment of Debra Whitlock as Classified Substitute.
10. Ratify employment of Merry Lervold-Hislop as Independent Study Teacher.
11. Consider approval of Ruben Garcia as Volunteer Soccer Coach at WHS.
12. Ratify employment of the following for extra duty positions at WIS:

Computer Tech – Carol Logan
Noon Duty Activities – Mark Huntley & Joyce Ksander (School Library Grant)
ISS – Jason Romano (School Library Grant)
Student Body Activities Director – Sondra Landberg (Governor’s Performance
Drama Director – Sondra Landberg
Yearbook Advisor – Dianna Abold
Campus Beautification – Tami Thomson
Athletic Director – Mark Olsen
Band Director – Ellen Pastorino

13. Ratify employment of the following Saturday School Teachers:

Dianna Abold	Lauren Albert	Lorna Cox
Cathy Fleming	Karen Furtado	Inette Howard
Joyce Ksander	Sondra Landberg	Christine Stewart
Amy Street		
14. Ratify employment of Lauren Albert, Inette Howard, Joyce Ksander and Sondra Landberg as Lunch Detention personnel.
15. Ratify employment of Nate Sonberg as Migrant Academic Saturday School Instructor.
16. Ratify employment of Jocabeth Nava as Instructional Aide for Migrant Academic Saturday School.

**D. BUSINESS SERVICES**

1. Accept donation of \$1000 from Wal Mart to Teacher of the Year Peggy Wiloth to be used for her kindergarten class.
2. Accept donation of \$2,700 from the Murdock Parent League to be used for classroom materials at each grade level, library, computer lab, music and P.E.
3. Consider approval of warrants from 9-05-07 through 9-26-07.

Mr. Parisio asked that item C2 and C13 be removed for a separate vote. Mr. Parisio moved, seconded by Mrs. Domenighini to approve the Consent Calendar with items C2 and C13 removed. The motion passed with 4 yes votes and 1 absent. Mr. Thompson moved, seconded by Mrs. Domenighini, to approve Consent Calendar item C2. The motion passed with 3 yes votes, 1 absent and Mr. Parisio abstained. Mr. Thompson moved, seconded by Mrs. Domenighini, to approve Consent Calendar item C13. The motion passed with 3 yes votes, 1 absent, and Mr. Parisio abstained.

**6. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

1. **(Action)** Second Reading and Discussion of Board Policy revisions:  
AR 4127 (a-d), 4227, 4327 – Temporary Athletic Team Coaches plus (Exhibit 1)

Mr. Parisio moved, seconded by Mrs. Domenighini, to approve the Board Policy revisions. The motion passed with 4 yes votes and 1 absent.

2. **(Action)** Second Reading and Discussion of Board Policy revisions:

Series: 0000 - Philosophy, Goals, Objectives and Comprehensive Plans  
BP/AR 0420 – School Plans/Site Councils  
AR 0420.4 – Charter Schools  
BP/AR 0430 – Comprehensive Local Plan for Special Education  
BP/AR 0520.4 – Quality Education Investment Schools  
Series: 1000 – Community Relations  
BP/AR 1330 – Use of School Facilities  
Series: 3000 – Business and Noninstructional Operations  
BP/AR 3280 – Sale, Lease, Rental of District-Owned Real Property  
BP/AR 3515.2 – Disruptions  
BP 3517 – Facilities Inspection  
BP 3580 – District Records  
Series: 4000 - Personnel  
AR 4112.2 – Certification  
BP/AR 4112.21 – Interns  
BP/AR/E 4112.24 – Teacher Qualifications Under the No Child Left Behind Act  
BP/AR 4131 – Staff Development  
BP 4131.1 – Beginning Teacher Support/Induction  
BP/AR 4131.5 – Professional Growth  
BP/AR 4138 – Mentor Teachers  
BP 4313.1 – Load/Scheduling/Hours of Employment  
Series: 5000 - Students  
AR 5111.1 – District Residency  
AR 5144.2 – Suspension and Expulsion/Due Process (Students with Disabilities)  
BP/AR 5148.2 – Before/After School Programs

Series: 6000 - Instruction

AR 6112 – School Day

AR 6159 – Individualized Education Program

BP/AR 6159.1 – Procedural Safeguards and Complaint for Special Education

BP/AR 6161.1 – Selection and Evaluation of Instructional Materials

BP/AR 6162.52 – High School Exit Examination

BP/AR 6164.2 – Guidance/Counseling Services

Series: 7000 - Facilities

BP/AR 7214 – General Obligation Bonds

Series: 9000 – Board Bylaws

BB 9220 – Governing Board Elections

BB 9221 – Recruiting New Board Members

BB 9323 – Meeting conduct

Mr. Parisio moved, seconded by Mr. Thompson, to approve the revisions to the Board Policies. The motion passed with 4 yes votes and 1 absent.

**B. EDUCATIONAL SERVICES**

1. Accept quarterly report on Williams Uniform Complaints per Education Code §35186.
2. **(Action)** Update School Safety Plan (annual review) Mr. Bazan reported the Safety Plan was updated. Their goal was to keep everyone safe and develop a framework for intruder procedures with uniform policy terminology, drills, and email communication to all classrooms. The 2 way radios will be ordered next month.

Mr. Parisio moved, seconded by Mr. Thompson to approve the updated School Safety Plan. The motion passed with 4 yes votes and 1 absent.

3. **(Action)** Declare following textbooks as surplus/obsolete and of no resale value. (Disposal will not take place for 60 days):

Guide to Modern Meals, McGraw Hill, ISBN 0-07-056416-7, published 1981

Guide to Modern Meals, McGraw Hill, ISBN 0-07-047513-x, published 1985

Child Development Roles, Responsibilities, and Resources, Prentice Hall,

ISBN 0-13-131111-5, published 1990

Life Management, Prentice Hall, ISBN 0-13-535527-3, published 1991

Mr. Parisio moved, seconded by Mrs. Domenighini, to approve disposal of surplus/obsolete textbooks. The motion passed with 4 yes votes.

**C. HUMAN RESOURCES**

1. **(Action)** Consider approval of changing assignment for Lisa Vlach from part time to fulltime Teacher at Murdock. (AM kindergarten – PM Intervention)

Mr. Parisio moved, seconded by Mrs. Domenighini, to approve the change of assignment. The motion passed with 4 yes votes and 1 absent.

2. **(Action)** Consider approval of unpaid extended leave after maternity leave expires for Addie Vierra, Kindergarten Teacher. She plans to return to work January 7, 2008.

Mr. Parisio moved, seconded by Mr. Thompson to approve the extended leave. The motion passed with 4 yes votes and 1 absent.

3. **(Action)** Consider approval of the 2006/07 tentative agreement with the California School Employees Association, Chapter 119.

Mr. Parisio moved, seconded by Mr. Thompson, to approve the 2006/07 CSEA Agreement. The motion passed with 4 yes votes and 1 absent.

**D. BUSINESS SERVICES**

1. **(Action)** Revision to 2007/08 original budget multi-year projection.

Mrs. Domenighini moved, seconded by Mr. Thompson, to approve the original budget multi-year projection. The motion passed with 4 yes votes and 1 absent.

2. **(Action)** Approve 2006/07 Unaudited Actuals.

After discussion, Mr. Thompson moved, seconded by Mrs. Domenighini, to approve the Unaudited Actuals. The motion passed with 4 yes votes and 1 absent.

3. **(Action)** Approve 2007/08 Certificated salary schedules representing a 4.53% increase.

Mr. Parisio moved, seconded by Mr. Thompson, to approve the Certificated Salary schedule. The motion passed with 4 yes votes and 1 absent.

4. **(Action)** Approve 2007/08 Classified salary schedules representing a 4.53% increase.

Mr. Bultema presented the Board, and public, with a copy of the corrected salary schedule, which included information eliminating the Bus Driver/Trainer/Lead position. That position has moved to Management. Mr. Parisio moved, seconded by Mr. Thompson, to approve the salary schedule as corrected. The motion passed with 4 yes votes and 1 absent.

**7. ANNOUNCEMENTS**

1. Next Regular Board Meeting will be held at the Willows Civic Center on Thursday, November 1, 2007, at 7:00 P.M.
2. The Halloween parade will be held at Murdock on October 31.

**8. CLOSED SESSION**

The meeting adjourned to Closed Session at 8:15 P.M.

1. Closed Session to hear an appeal of a denial of student Interdistrict request.
2. Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency negotiator: Steve Olmos. Employee Organization: WUTA/CSEA;  
Unrepresented employees: Confidential/Management

The Board voted (4 yes and 1 absent) to deny the appeal of the student Interdistrict request because it did not meet the criteria established in Board Policy. Direction was given to Negotiator.

**9. ADJOURNMENT**

The meeting adjourned at 9:28 p.m.